

Appointment of

Head Teacher

Heytesbury Church of England Aided Primary School

Job Specification

The head reports to the Governing Body.

The head teacher should carry out duties in accordance with and subject to the provisions of the Education Acts 1944 and 2005 and any Orders and Regulations having effect thereunder.

Leadership, Responsibilities:

Use Self-Evaluation and School Improvement Planning to give a clear direction to the school's future development.

To facilitate and deliver quality school meals and Healthy School initiatives.

Use of personal influence to implement the success and well-being of the whole school.

To use effective channels of communication with learners, staff, parents, governors and other stakeholders

To be responsible for the full range of Professional Development and Performance Management of colleagues in line with national and local initiatives and Equal Opportunities.

To place the pupils at the centre of the school purpose.

Leadership, Main Purpose:

To assume overall responsibility for the day to day running of the school, including financial management in conjunction with the Finance Officer.

To support and lead the Christian distinctiveness of the school.

To recognise and value the diversity of pupil's backgrounds and promote and maintain a positive and effective caring ethos.

To be responsible to the Governors for the effective administration and leadership of the school.

To lead in the promotion of a lively, welcoming and effective learning and teaching atmosphere that consistently raises standards and achievements.

To attend Headship and Leadership courses held nationally as well as locally to enable the school to be at the forefront of new initiatives and thinking.