

## **GUIDELINES for Public Worship with Communion by Extension**

### **REQUEST:**

An initial informal request from incumbent, PCC or LLM comes to the Ramsbury/Sherborne office as appropriate for authorisation for the local use of Public Worship with Communion by Extension. This request is passed to the relevant Archdeacon for further enquiry.

### **CONSULTATION:**

After consultation, and taking into account the Guidelines issued by the House of Bishops\*, it will be decided either:

- Not to move forward in this direction, as the perceived need can be dealt with in some other way, in which case the Archdeacon will communicate this decision to the incumbent and the Vice-Warden of LLMs

or

- The Archdeacon agrees that Public Worship with Communion by Extension is appropriate and formal agreement is sought from the relevant PCCs for its adoption, and appropriate LLMs are nominated to undertake this ministry after training and authorisation. The Archdeacon refers these LLMs to the Vice Warden of LLMs who will facilitate training and inform the Warden of LLMs.

### **TRAINING:**

Organising training is the responsibility of the Vice Warden of LLMs and will be delivered through the Diocesan CMD programme. Both LLMs and incumbents need to attend the training jointly.

### **BISHOP'S AUTHORITY:**

After the consultation process, knowing that the PCC has given approval and LLM/Incumbent training has been undertaken, the Archdeacon will request the Diocesan Bishop to give permission for this ministry to be undertaken and issue appropriate authorisation for a period of three years identifying both the Parishes and LLMs so authorised.

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## **ONGOING RECORDS:**

A register of the parishes and LLMs authorised for Public Worship with Communion by Extension will be maintained by the Ramsbury/Sherborne offices who will ensure that authorisation is renewed every three years; the expectation is that all LLMs / LLM (PtO)s will also write to the Ramsbury/Sherborne office to request this renewal.

LLMs will also report on the extent of this ministry through their annual returns to the Warden of LLMs.

May 2015

\*The Guidelines can be found at [www.churchofengland.org/prayer-worship/worship/texts/extension.aspx](http://www.churchofengland.org/prayer-worship/worship/texts/extension.aspx). A copy is also attached here.